

#: _____ Name: _____
OLCA

Date: _____
Grade: _____ Subject: _____

Test Corrections “How To” Guide

Any student may complete a test correction form after a test to earn back credit. If you would like to improve your test grade, you must complete a test correction form. You must write the question number, the entire correct answer and how you know that is the correct answer. This must be done for every question you missed. You must attach your original test with your test corrections. For each question you answer correctly, you will gain back **half** of the points that you lost for that question. It is possible to receive only partial or no credit for a question corrected unconvincingly, so follow the guidelines below carefully.

1. Use your notes, textbook, or other source to find out what the correct answer should have been, and why your answer was wrong.
2. Use the “Test Corrections Form” found on Google Drive, or get a hard copy from your teacher.
3. Write the question # on the form.
4. Write the complete correct answer to the question (if it is multiple choice or fill in the blank, just write what you would put in the blank).
5. **THE MOST IMPORTANT PART:** In your own words write a thorough explanation of the answer to prove that you now understand it. This can be either of the following:
 - A clear and detailed explanation of why this is the correct answer (NOT “I found it in my notes”)
 - A clear and detailed explanation of why your original answer was wrong (NOT “I forgot the answer”)
6. Continue this way for each question you choose to correct. Copy and paste as many of the answer boxes as you need.
7. Remember your goal is to convince me that you now **really understand** the answer to each of the questions you correct.
8. Attach the corrections form to the original test and hand them in together.
9. You and your parent must sign the test corrections form to agree that (1) these corrections are a reflection of your best effort, and (2) your parent has reviewed your work and approves these corrections. (If being sent electronically, parent should email teacher and/or leave note in agenda book.)

Note: You must complete this within 2 days of receiving a graded test.

Sample Test Correction 1:

Original Question: According to what you know about the 5 life processes, would R2D2, a robot from the Star Wars movies, be considered “living” or “non-living”? **Explain your reasoning.**

Original answer: R2D2 is not alive because he is a machine made of gears and metal and living things aren't made of metal

Question #	<i>Question #1:</i>
Correct Answer	<i>R2D2 is not a living thing because he cannot perform all 5 of the life processes. He cannot reproduce and I don't think he gets rid of waste either. He definitely does get and use energy from batteries or something and he responds to changes by following commands. Because he can't do all 5, he is not alive.</i>
Explanation to Prove Your Understanding	<i>In my original answer, I did not refer to the 5 life processes. I didn't explain that in order for something to be considered living it has to do all 5 of the life processes.</i>

Sample Test Correction 2:

Original Test Question:

_____ 2. The part of Cell Theory that Janet's experiment shows the best is _____.

- a. All organisms are made of one or more cells.
- b. The cell is the basic unit of all living things.
- c. All cells come from existing cells.
- d. Plant cells are eukaryotic.

Question #	<i>Question #2</i>
Correct Answer	<i>C</i>
Explanation to Prove Your Understanding	<i>The mold that grew on the chicken must have come from the air since no mold grew on the chicken in the closed bag. C is the right answer because mold cells from the air must have landed on the chicken, which shows that mold cells growing on the chicken came from existing mold cells that were in the air.</i>

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TEST CORRECTIONS FORM

DIRECTIONS: Follow the procedures listed on the *Test Corrections "How To" Guide* to complete the form below. Copy and paste as many of the answer boxes as you need. **Attach this completed form to your original test and turn them both in together.**

Student Signature: _____

Parent Signature: _____

Question #	
Correct Answer	
Explanation to Prove Your Understanding	

Question #	
Correct Answer	
Explanation to Prove Your Understanding	

Question #	
Correct Answer	

Explanation to Prove Your Understanding	
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Question #	
Correct Answer	
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Correct Answer	
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